**MALDON MARKET STALLHOLDER APPLICATION – COMMUNITY/NFP**

**TYPE OF APPLICATION:**

 Regular  Casual

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| For the MONTH(S) of: | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| COMMUNITY / NFP GROUP |  |
| ABN (IF APPLICABLE) |  |
| PRIMARY CONTACT |  |
| SUBURB |  |
| MOBILE |  |
| EMAIL |  |
| WEBSITE (IF APPLICABLE) |  |
| Who will attend your market stall on a regular basis?  **Name 1:** Committee member Volunteer Employee  **Name 2:** Committee member Volunteer Employee | |

What is the mission/purpose of your group/NFP

|  |
| --- |
|  |

Do you have Public Liabilty Insurance

 Yes  No

Where is your community / NFP Group situated

 Maldon

 Mt Alexander Shire

 Other (please specify) …………………………………………

Is your community / NFP Group primarily

 Social Justice  Environmental

 Sporting / Recreational  Community Service

 Political  Religious

 Governmental – local/state/federal  Other (please specify)

…………………………………………

What activities will you be undertaking at the market

 Providing Information  Surveying/Feedback

 Fundraising  Bartering

 Other (please specify)

…………………………………………

**STALL SET UP:**

What equipment do you use? Note that, the allocated site space is 3m x 3m.

Sandwich board:  Yes  No

Marquee:  Yes  No

Trestle table:  Yes  No

Umbrella:  Yes  No

Other, please specify:

**OTHER MARKETS:**

Do you participate in markets in Mount Alexander Shire?

 Yes  No

Which one/s?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MARKETING CONSENT:**

Do you consent for your contact information (name, telephone number, email address) to be given out to customers, media and sponsors?

 Yes  No

Do you consent for any photos or product / produce descriptions to be used for market publicity?

 Yes  No

**CARS**

Maldon Market is held at Maldon Neighbourhood Centre, cnr Church & Edwards Sts, Maldon. No movement of vehicles is permitted at the **Maldon Neighbourhood Centre or Edwards St Closure** during market hours. No vehicle movement is allowed during the hours of the market, from **9am to 1.30pm. Pack up cannot commence until 1.15pm.**

**STALL FEES**

A 3m x 3m stall space is **$15** per month. All equipment is to be provided by the stallholder. Marquees must be appropriately weighted.

The stall fee must be paid prior to market day. Payment on market day is not possible.

Once your participation in the Maldon Market is confirmed, please make an Electronic Funds Transfer into the following bank account.

**Account Name:** Maldon Neighbourhood Centre Inc

**Account number:** 162 956 585

**BSB:** 633-000

**Ref**: Invoice number OR Market *group name*

Or, you may pay by Cash/Credit Card when you have been accepted as a Stallholder

Cash on the day of the market will NOT be accepted, unless prior agreement has been made with the Market Coordinator, for unique circumstances only.

**CHECK LIST FOR STALL HOLDERS**

🗆 I have read and understood the market rules

🗆 I have attached a copy of my public liability insurance certificate

**DECLARATION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby apply for a stall at the Maldon Market. I declare all statements in this application are true and correct.

I have read and understood the market rules and agree to abide by them.

I will advise management of any changes to my business, current market commitments or if I want to apply to add to my list of activities.

A trial period of 3 months is understood and the management reserves the right to not extend this agreement if I do not meet the standard or conduct expected.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_