**FUNDRAISING AT THE MALDON MARKET – BOOKING FORM**

Name of organistion:

Months **not** available for market fundraising activities:

Fundraising activities we will undertake (please tick):

Gold coin collection & BBQ:

Stall:

Contact person for all activities:

Phone:

Email:

Description of how the raised funds will be spent by the organisation:

|  |
| --- |
|  |

Description of how the raised funds will benefit the broader Maldon community:

|  |
| --- |
|  |

**FUNDRAISING AT THE MALDON MARKET – Instructions & Info**

|  |  |
| --- | --- |
| **GOLD COIN COLLECTION** | Two Market entry points for collection of a gold coin from market visitors. 1. From cnr Church & Edward Street,
2. From Edward St near Maldon Neighbourhood Centre driveway
 |
|  | Create roster of volunteers from 9am – 1.30pm at each gate* Volunteers to use ‘clickers’ to count visitors
 |
|  | Please bring two A4 print outs (landscape) with the name or logo of your organisation. These will be attached to A-frames supplied by MNC |
|  | MNC will provide a chair at each location. Please ensure volunteers have water and suitable weather protection (umbrellas, shade hats) |
|  | MNC will provide coin collection buckets. Please bring a bag or similar to take coins home in. |
|  | $50 payment to MNC for Road Closures – organised by trained volunteers and MNC provides a $50 donation to a community group of their choice |

|  |  |
| --- | --- |
| **BBQ** | Check your public liability insurance is valid (not supplied by MNC) |
|  | Source ingredients * we encourage you to use local suppliers
* About 250 sausages, 12 loaves required, 4kg sliced onions, Tomato and BBQ sauce
* Drinks (optional)
 |
|  | Create roster of volunteers |
|  | Bring required equipment – Tongs, knife, Spatula, Serviettes, foil, Gloves, aluminium tray, oil, cash float, aprons etc |
|  | Signage – recommended sale price of sausages is $4 |
|  | $50 payment to MNC for BBQ & Gas – Delivered by Maldon Golf Club – MNC provides a $50 donation to Maldon Golf Club |

|  |  |
| --- | --- |
| **STALL SPACE** | 3m x 3m Stall space i. Community group to provide all of their own equipment –please read Market Guidelines www.maldonnc.org.au/maldon-market/stalls |
|  | Please provide details of your proposed stall prior to market eg selling, food, craft, raffle, recruitment etc |